



creative co-working

KEY INFORMATION FOR LICENSEES

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| The Licensor | curious directive, St Simon and St Jude, Elm Hill, Norwich NR3 1HG |
| The Licence Period | 6 months; minimum commitment of 3 months |
| Notice Period | 1 month |
| The Fee | £68.50 pcm |
| Deposit | £68.50 |
| Payment | Monthly, in advance, by Standing Order |
| Location | St Simon and St Jude Church, 49 Elm Hill, Norwich NR3 1HG (instructions will be provided) |
| Access | 09:30am – 6pm Monday to Friday; excluding the Christmas period and Bank Holidays. |
| Use of Postal Address | Licensees may declare creative co-working as their postal address; licensees may not declare creative co-working, St Simon and St Jude as their registered business address (i.e the address registered with Companies House). |
| Amenities | Free tea, coffee and milk. Fast WiFi. Use of kitchen and toilet facilities. 2 power sockets. |
| Bicycle Storage | A bicycle rack is provided outside the building, within the churchyard. curious directive accepts no responsibility for the security of licensees' bicycles |

Insurance

The licensee is responsible for insuring their own property. curious directive accepts no responsibility for the loss, theft or damage to licensee's property in any event

Evaluation

Licensees are required to complete a short evaluation at the start of their licence, and at six month intervals from then on. This contributes to the Licensor's commitment to Norwich City Council and enables the subsidised monthly rent.